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| **Notre Dame University Bangladesh** |

**1. Type of University : Private**

Year of Establishment **:** 2013

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**2. Background of the Establishment of the University**

Holy Cross Fathers arrived in Bangladesh (East Bengal) in 1853. Very early in its history of the educational ministry, there was a talk of starting a University. Yet first importance had to be on primary and high school education. After establishing many primary and high schools in different parts of the country the Holy Cross Fathers started Notre Dame College in 1949, which was only up to the Intermediate level. A2-Year BA and BSc were introduced in 1956. In the years up to the Liberation War (1971) the college was small in size, but well-staffed.The BCom evening program began and was discontinued after a few years. The 2-Year BA course was made into a 3-Year Degree Course under the National University. After Independence, the question of a university came up again on a variety of tracks:

* Two outside evaluations of the College suggested going for both horizontal and vertical expansions of the College education;
* The Bishops of Bangladesh raised the issue of establishing a university;
* Some distinguished alumni of Notre Dame College on several occasions strongly recommended to the Holy Cross Fathers a vertical expansion of the institution to the university level.

If these were implemented, the College (Notre Dame) would have to be changed completely. The present 11th and 12thclasses would only be the last two years of high school. A fourth year would have to be added to the present three-year Degree (Pass) Course. In view of the government’s plan to make the Intermediate a 4-Year program, the College started planning how classes 9 and 10 could be added and what it would mean for the College to be a high school.

The question became crucial when another yearwas added to the 2-Year Degree (BA) Program. With the gaps in the system due to clogging (i.e., examinations not being held according to schedule) or postponement due to political disturbances, the 3-Year BA Course would take about six years to be completed.

The Holy Cross Fathers began to think that if they were able to start a private university, they could create their own syllabi, hold their own exams, confer their own degrees, and complete the four years in four years.

When it became known that we were thinking about it, a number of people came forward to encourage us: Leaders in the field of education, Christian Community leaders, distinguished Government officers and guardians, Notre Dame College alumni, the Papal Nuncio (Archbishop Joseph Marino).

The idea gained impetus. We felt that with help from the Notre Dame College the idea might be feasible. Maybe we would start small and let it grow. Gradually, we became more optimistic. But once we took a definite decision, we soon realized what a complicated process was involved in making application to the University Grants Commission, registering in the University’s name the land donated by the College, establishing the required reserve fund, etc.

The final application, when fully completed, was a book almost 6 inches thick. It was officially submitted to the Ministry of Education and the University Grants Commission in October 2012.

We finally received permission, secured the land, made a design for the University building and are putting together the practical aspects of beginning, especially working out with the College the detail of sharing space, finances, scheduling, etc.

The effort is underway to seek the funding to build the University building, looking at both foreign and local benefactors.

We have come this far and are determined and committed to go forward. We count on the blessings of God and the help of many interested supporters. Notre Dame University Bangladesh is a long-cherished dream coming true. There is still much work ahead of us but we keep reminding ourselves that “If there is a will, there is a way.” We, with the support and encouragement of many, have the will and are seeking the way.

**3. Act**

UGC Private University Act 2010

**4. Authorities of the University**

The following shall be the authorities of the University

* The Board of Trustees
* The Syndicate
* The Academic Council
* The Discipline Committee
* The Finance Committee
* The Faculties
* The Planning and Development Committee
* The Selection Boards
* Such other authorities as may be declared by the Statutes to be authorities of the University

**NB**: A 21-member Advisory Board consisting of distinguished scholars, leaders, NDC alumni.

**5. Principal Officers**

Chancellor : Hon’ble President

The People’s Republic of Bangladesh

\*Vice Chancellor (Acting) : Fr. Benjamin Costa, CSC

­Treasurer : Fr. Joseph S. Piexotto, CSC

Controller of Examinations : In process

Dean or Director : In process

Registrar : Fr. Subash Adam Pereira, CSC

Proctor : Fr. Lawrence Das, CSC

Head of the Department : In process

Student Counselor : Br. Binoy Stephen Gomes, CSC

Assistant Student Counselor : Fr. Edmond Cruze, CSC

Director (Finance) : In process

Public Relations Officer : In process

Librarian : Mrs. SilvanaTrissa (Asst. Librarian)

Director of Planning and Development : Fr. Frank Quinlivan, CSC

Director of ProkashanaSangstha : Fr. Thomas McDermott, CSC

Director of Accounts : Fr. Amol Augustine Rozario, CSC

HR Manager : Fr. Hubert Palma, CSC

Asst. Director of Teachers-Students

Center : Fr. Paschal Sarkar, CSC

**6. Names of the Faculties**

* Faculty of Science and Engineering
* Faculty of Business Studies and Economics
* Faculty of Arts and Humanities
* Faculty of Law

**7. Academic Departments**

* Department of Computer Science and Engineering
* Department of Business Studies
* Department of Economics
* Department of English
* Department of Law

**8. Institutes and their Names**

N/A

**9. Programs Offered (Graduate and Undergraduate)**

* Masters of Business Administration (MBA, EMBA,and MBA for BBA)
* Bachelor of Computer Science and Engineering (BSc)
* Bachelor of Business Administration (BBA)
* Bachelor of English Language and Literature (ELL)
* Bachelor of Law (LLB)
* Bachelor of Economics (BA)

**10. Residential Facilities for Students**

N/A

**11. Major Research Activities**

Not yet

**12. Library Facilities**

* 4000 Book, MS Access, E-Studio Digital Photocopier
* Printing from pen drive
* Photocopy Service
* Borrowers ID Card—students and teachers
* Reading facilities

**13. System of Student Enrollment**

Trimester System

**14. Annual Total Intake and Total Number of Students in 2015**

Annual Total Intake : 475

Total Number of Students : 778

Male : 465 (60%)

Female : 313 (40%)

**15. Number of Teaching Staff**

Full-time and Part-time Teachers (Male-Female) : 42  
Full-time : 32

Part-time : 10

Male : 29

Female : 13

**16. Number of Non-Teaching Staff**

Total : 35

Officers : 21

Class (III and IV) :14

**17. Total Number of Students Graduated in 2015**

Total Honors : 757

Total Postgraduates : 21

**18. Student Support Services**

**a) Orientation Program**: The Orientation Program is held every trimester for newly admitted first year honors and Masters students. The Vice Chancellor, all faculty members, StudentCounselors and Advisors, Office and Support Staff grace the occasion.

**b) Student Counseling:** Counseling Service is given to the students by well-trained and licensed Counselors regularly to help solve their educational and personal problems.

**c) Part time Job:**This service has just been initiated from the office for poor students of the University.

**d) Health and Medical Services:**There is a medical clinic on campus and three nurses are available all the time. Doctors come in the afternoons. Students are given first aid services free of cost.

**e) Student Affairs Department:**This department seeks out the irregular students and students with poor results after each trimester and encourage them to attend classes regularly and make better results.

**f) Canteen:** Only one canteen supplies meals, snacks, soft drinks, etc.

**f) Publication:**One quarterly News Bulletin is published regularly and very soon one annual magazine is going to be published for the first time.

**19. Sports Facilities**

a) Indoor Games: Facilities for indoor games are available at the Moreau Square.

b) Outdoor Games: Notre Dame College has a field for outdoor games; NDUB can occasionally use it with permission. Annual sports is alsoheld in the college field with the permission of the college authority.

**20. Fellowships and Scholarships Offered by the University**

NDUB did not begin to give scholarship yet. However, a good number of students are getting tuition fee waivers. Presently the following number of students are enjoying these waivers:

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| **Sl. No.** | **Description of Scholarship/Waiver** | **No. of Scholarships/Waivers** | **Amount per annum per student (Tk.)** | **Total (Tk.)** |
| 1 | 50% scholarship to the employees/close relatives studying in NDUB | 4 | 50% of the total tuition fee | 1,00,500 |
| 2 | Waiver for excellent results: 20% tuition fee waiver for those who secure highest marks, 15% for the 2nd place and 10% for the 3rdplace in his/her section. | 37 | Thirty seven students got 20%, thirty one got 15%, thirty one got 10% | 6,75,000 |
| 3 | One of the two siblings | 7 | 20%tuition fee waiver given to undergraduate students | 96,600 |
|  |  | 48 students |  | 8,72,100 |

In 2015 forty eight students got Tk.8,72,100 (Taka eight lakhs, seventy two thousand and one hundred only) as scholarship and tuition fee waiver.